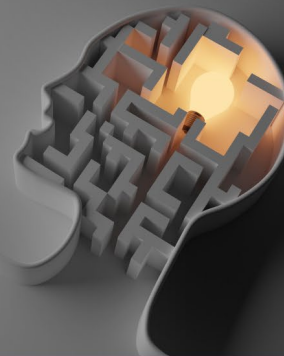


10° SEMTEC|2023

SIMPÓSIO DOS ENSINOS
MÉDIO, TÉCNICO E TECNOLÓGICO

práticas docentes e criações discentes



REGULATION

10th SEMTEC – 2023

Teaching Practices and Learner's Creations

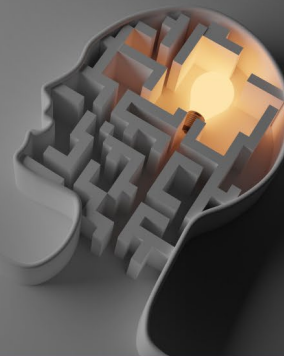
PRESENTATION

In its tenth and historical edition, the **10th Symposium of Secondary, Technical and Technological Teaching (SEMTEC)** gathers experiences and insights about outstanding teaching practices that settle students as knowledge builders, allowing them to become creators of innovative solutions. In addition, the SEMTEC aims to promote reflection on student's protagonism in current times and also brings up to debate what is the role of the teacher-student relationship in a school physical or virtual environment.

Following the event tradition, the 10th SEMTEC dialogs directly with previous editions, reaching back to the outcomes and challenges from the foregoing discussions about practices that have been presented since the first symposium. That will bring the opportunity for research consolidation and successful experiences diffusion.

The chosen theme for 2023, “Teaching Practices and Learner Creations”, intends to inspire and values the teacher as an intellectual, creative, and critical professional who encourages students to trust their own potential to come up with innovative and conscious solutions, according to the problems raised by teachers, in the effort to build more solid competences and knowledge.

In this meeting, school managers, secondary, technical, and professional education teachers, as well as national and international partners, are welcome to share research, innovative methodologies, and good practices that correspond to the proposed theme and also meet the standards and trends of the many fields in Education. Hence, teachers/authors and organizers from earlier editions may review their own reflections and show an updated presentation.



On the sight of the theme proposed for the Symposium, the event will follow the structure below:

1. Lectures.
2. Round Table of Discussion.
3. Articles and Posters Presentation.

THEMATIC AXES

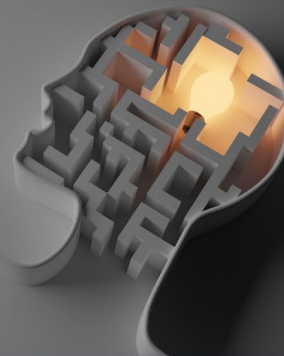
The event thematic axes are intended to arrange and lead the preparation of papers. Therefore, authors must select one of the axes below, accordingly to their assignments framework when submitting their application:

1. Memories of teaching practices and reflections

The axis Memories of teaching practices and reflections aims to reclaim teachers' practices that were presented in previous SEMTEC editions, especially those that have had its everyday application in a school environment kept on going somehow, so they might be still showing evidence of significant learning. In this way, it will be possible to identify the evolution of previous projects and new takeaways can be shared..

2. Evaluation: Procedures and Practices

The Assessment: Procedures and Practices axis aims to bring together a number of relevant and expressive assessment actions of teaching work, based on evidence of skills and knowledge construction, in order to maintain or propose new strategies for achieving an educational goal. It also looks over to discuss the student's role in their evaluative process and how they can follow through their learning in an autonomous way.



3. Science, Technology, and Innovation

The Science, Technology, and Innovation axis aims to foster innovation based on real problems pointed out by teachers, students, and members from the productive sector, in an interdisciplinary way and with a broad schoolteacher-student-company connection, drawing attention to practices that rely on the use of science, technology, and innovative thinking, so that students can improve themselves and become creators of solutions for society.

4. Educommunication

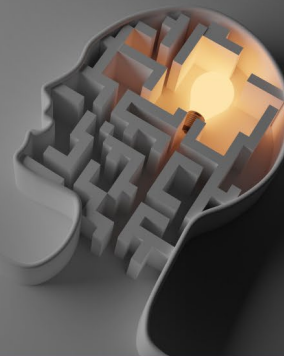
The Educommunication axis aims to trigger reflections on educational-driven communication, seen as an articulated learning ecosystem in a school environment, under the influence of modern technology tools and different media that walk side by side with Digital Information and Communication Technology (ICT). With the support of these technologies, educators can approach students straightforward with their teaching practices, not only in the sense that students can be led to produce knowledge, but also in a pathway where dialogue, autonomy, creativity, and self-critical thinking are enhanced.

5. Pedagogical relationship between teacher and student

The Pedagogical Relationship Between Teacher and Student axis aims to discuss different reflections on a broader sense of pedagogical relationship in which a teacher acts as a planner/facilitator of the teaching process, whereas the student plays the role of a protagonist in his/her own learning. It raises awareness towards the fact that the teacher-student relationship is constituted by inseparable parts and seeks effective actions for the construction of a healthy and productive learning environment.

6. Processes and practices in school management

The axis Processes and practices in school management aims to focus on the practices of managers, coordinators, and school staff. School management, counting on each staff member, is key to provide an open space that favors the integration of every branch of the school, whether in decision making, or in the pedagogical process itself or even in any other administrative task or area. It reminds of the importance of taking human, technological and physical resources into account, otherwise there will not be any improvement in schools at all. In the scope of curriculum formulation, continuous education for teachers, educational supervision, and initial and continuous education, it would not be different. It is necessary to share practices and experiences, because different insights from the personnel may cast some light into other administrative matters and gather enough intelligence in one place to help finding innovative and smart solutions.



1. PARTICIPATION

Teachers, Coordinators, Directors, Supervisors, and any other staff member from Centro Paula Souza are invited for this event, as well as professionals from other (national and international) vocational training educational institutions, researchers, and students from master's and doctoral programs.

It must be addressed that students from technical and undergraduate degree programs cannot participate in the articles presentation. If such registration is detected, both subscription and article will be disqualified from the presentation, certification granting, and publication in the event journals.

In order to participate in the Teachers as Creators reflections, students must be credited in an article and hand over an authorization signed by a legal guardian. In the absence of such authorization, the article should only credit the data regarding class, year, and school unit instead.

1.1. The modalities of participation

SEMTEC will have three modalities of participation: paper submission and (speech) presentation, paper submission with poster presentation, and audience guest.

Article Presentations

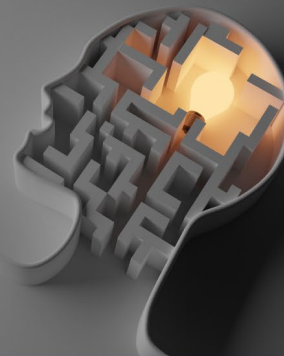
This modality targets teachers, researchers, civil servants, education professionals and school managers who wish to share academic works such as Experience Reports, Case Studies, and Literature Reviews, either finished or in progress. The proposals must meet the general theme of the 10th SEMTEC and its thematic axes.

To participate in this modality, authors must submit their papers according to the guidelines of this REGULATION. The papers will be evaluated by a scientific committee of the event, in compliance with the established rules.

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Poster Presentation

This modality targets teachers, researchers, civil servants, education professionals and school managers who wish to share academic works such as Experience Reports, Case Studies, and Literature Reviews, either finished or in progress. The proposals must meet the general theme of the 10th SEMTEC and its thematic axes. The presentations will be held in the event's physical facility.

To participate in this modality, authors must submit their papers according to the guidelines of this REGULATION. The papers will be evaluated by a scientific committee of the event, in compliance with the established rules.

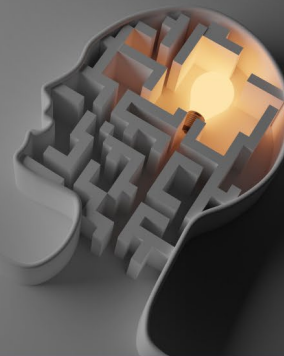
Audience Guest

This modality is for those who wish to attend the discussions, lectures, round tables, and the presentation of papers and poster..

2. AUDIENCE GUEST REGISTRATIONS

Registration for audience guests will be open from February 6th, 2023, until April 21st, 2023, through the electronic form:

<https://portaldoparticipante.cps.sp.gov.br/Start>



3. REGISTRATION AND SUBMISSION OF PAPERS

The registration and submission of papers in the modalities Paper Presentation (speech presentation), and Poster Presentation must be done from January 16th, 2023, to June 03rd, 2023.

Papers must be sent in their full paper version for submission to the electronic address:

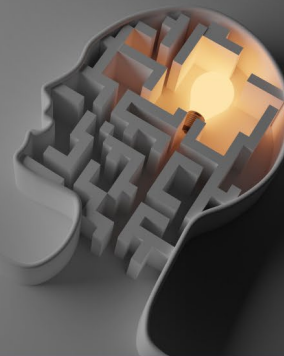
<http://www.simposio.cpscetec.com.br>

The following information are going to be required at the moment of author and coauthor registration:

- Full Name.
- E-mail.
- Name of the institution to which the applicant belongs.
- Title of the paper and thematic axis.

Only the lead author should submit the paper on the event's website.

The article file must not have any **IDENTIFICATION OF AUTHOR'S AND COAUTOR'S NAMES** at the moment of submission.



3. 1. Authorship

Each article may have a maximum of two authors. Students are considered authors.

Author and coauthor must choose one presentation modality: poster or oral presentation.

Author and coauthor may submit only one (1) paper.

**Changes or additions of coauthors will not be accepted
after registration and submission of the article.**

There is not a limited number of papers that can be submitted per Educational and Research Institution.

3.2. Choice of Modalities for Paper Submission

The author must choose between two presentation forms: **Paper Presentation or Poster**, during the registration and article submission.

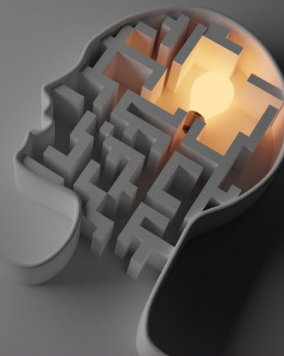
However, the Scientific Committee may redirect the presentation form depending on the selected papers, upon review criteria of scientific merit.

a. Article Presentation:

This modality comes down to scientific works such as Experience Report, Case Study, and Literature Review.

ARTICLE TEMPLATE:

<http://www.simpósio.cpscetec.com.br>



b. Poster:

This modality comes down to scientific works such as Experience Report, Case Study, and Literature Review.

ARTICLE TEMPLATE:
<http://www.simposio.cpscetec.com.br>

The deadline for submissions is **June 03rd, 2023**.

3.3. Sending the Full Article

When submitting the paper, the main author must send the article, within the norms established in this **REGULATION**.

Articles out of the framework indicated in this **REGULATION** will be rejected right away, because authors or coauthors will not be granted extra time to either review or correct the paper layout or content.

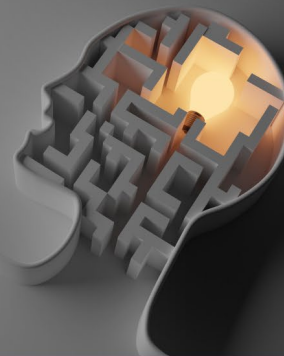
The article file must not have any **IDENTIFICATION OF AUTHOR'S AND COAUTOR'S NAMES** at the moment of submission.

Files must be delivered from **January 16th, 2023**, to **June 03rd, 2023**.

3.4. Sending the Full Article - Full Version

Authors must send the complete version of their paper with both author's and coauthor's identification, only after the paper or poster presentation is accepted. The text must follow the layout template available at SEMTEC's website.

Files must be delivered from **April 11th, 2023**, to **April 28th, 2023**.



ARTICLE TEMPLATE:

<http://www.simpósio.cpscetec.com.br>

3.5 Submission of the Presentation Video

After the acceptance, applicants who intend to present a paper or poster must send a presentation in video format (pitch).

- **Length:** 2 to 3 minutes.
- **Format:** mp4.

Please use the template available at the symposium website.

Files must be delivered from April 11th, 2023, to April 28th, 2023

Instructions for recording and sending video are also available at:

:

<http://www.simpósio.cpscetec.com.br>

3.6 Poster Submission

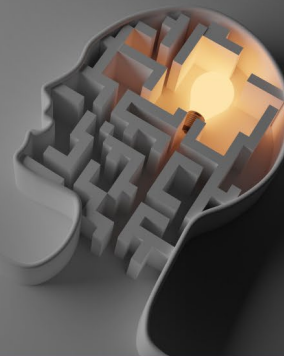
After acceptance for poster presentations, it is necessary to send the poster in digital format in addition to the article and pitch.

Files must be delivered from April 11th, 2023, to April 28th, 2023

Observation: authors will be requested to provide a printed poster for the presentation. SEMTEC shall not be held responsible for printing any material in favor of the applicants.

POSTER TEMPLATE:

<http://www.simpósio.cpscetec.com.br>



4. RULES FOR SUBMISSION OF PAPERS - FULL ARTICLES



ATTENTION: initially, articles submitted for evaluation should not be identified.

Papers should be submitted accordingly to ABNT 2018 norms, for they are mandatory.

ABNT manual is available for download at the event webpage.

Full paper version should have at least 8 pages, but cannot exceed 10 pages. References and Appendices do not count.

Text format: plain and justified, 1.15 spacing, format A4 (210 x 297 mm), 2 cm margins, font Times New Roman, size 12.

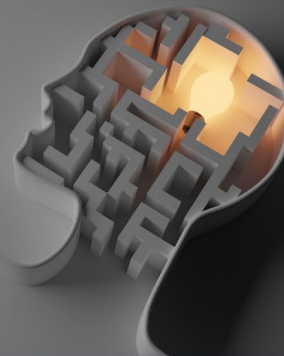
Text must be written using the Word for Windows text editor and delivered in .doc or .docx format.

The article should contain:

- Title (bold, centralized, capital letters).
- Abstract (single paragraph. Do not include tables, images, and references).
- Keywords (max. 5 words, different from the title).
- Body Text.
- Bibliographical Sources and References.

The main text structure should consist of **introduction, objectives, methods, results and discussion, and final considerations**. Authors may name topics according to the purpose of the article. Acknowledgements should be at the end of the paper.

Graphics, content tables, charts, pictures, and photographs should be inserted throughout the text as "images". They must be numbered and subtitled, according to ABNT norms.



Licensed images ought to have their copyright information inserted in the appendix section and these pages will not frame in the maximum/minimum number of pages for the whole paper.

As for the images of students under 18 years old, de-identification or parental permission is required. Images should be inserted as appendices and not count as pages of the article.

Authors and coauthors from international institutions will have to write their articles both in Portuguese and in their native language, after the article is accepted. Research involving human beings and animals must comply with the ethical precepts recommended by the CNS Resolution No. 466/2012 and CONCEA Normative Resolution No. 30/2016, attaching the proper documentation in the platform at the moment of submission, which will be forwarded for the assessment of the Ethics Committee.

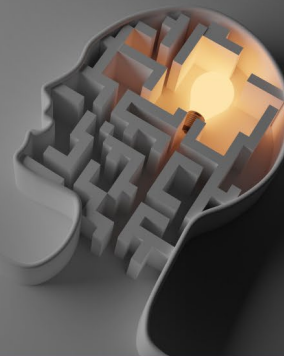
5. EVALUATION

All papers will be evaluated by the Scientific Committee and appointed referees.

The 10th SEMTEC papers evaluation will be constituted by three or more designated examiners who will not have access to the author's and coauthor's identification. In the attempt to make the evaluation process as suitable and as transparent as possible, the 10th SEMTEC committee will rely on the precepts of open science and adopt a blind sighted peer review approach, which consists in sharing the evaluation report issued by an examiner, but without allowing the others to know the articles authorship as well.

All reports will be archived afterwards and none of them will be released, in the endeavor to preserve author's, coauthor's and examiners' privacy. Examiners, for what they are concern, will decide whether the paper is accepted or rejected, based upon text format and content. Therefore, every author and coauthor must take full responsibility over the articles they are submitting and comply with the terms defined by this REGULATION.

Every examiner's issued report will be delivered to the Technical-Scientific Committee for further review and the final opinion will be sent back to the author through the same platform where the paper has been submitted.



The Scientific Committee is responsible for analyzing the papers, defining acceptance criteria, as well as delivering results (acceptance or rejection) for the applicants. Paper evaluation criteria consists of:

- Adequacy to the selected thematic axis.
- Technical and content consistency relevance for the event theme.
- Appropriateness of topic, abstract, and keywords, in relation to form and content.
- Originality and academic strictness.

Authors and coauthors are advised to look out for their own paper's suitability and accuracy, and be mindful that they are held accountable for all the information conveyed in their work. Therefore, author and coauthor together must ensure that the material being handed over is free of plagiarism, fraud or any other possible ethical violation and distrust whatsoever, once all the people behind the event organization cherish for an unblemished conduct.

In evidence of plagiarism or resubmission of work (self-plagiarism), the paper will be disqualified and will not be published in the event journals.

It is important to emphasize that the article must demonstrate relevance to the performed research and full appropriateness to the chosen theme.

Papers should contain at least 8 and at most 10 pages, excluding references.

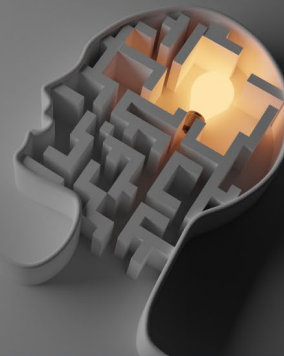
6. PRESENTATION OF PAPERS (PAPERS AND POSTERS)

The event will take place in a hybrid form: part online; part face-to-face.

The event opening is scheduled to take place on **May 18th, 2023**, and **May 19th, 2023**, with lectures, round tables, and poster exhibition.

The poster exhibition will be held in a space yet to be determined by the event organization staff and committee.

On **May 22nd, 2023**, and **May 23rd, 2023**, papers will be presented online, synchronously, in a platform yet to be defined by the event organizing committee.



6. 1 Articles Presentation

Articles are supposed to be presented online, synchronously, and in oral speech, according to a specific presentation grid.

The presentation should not last longer than **10 minutes**, but additional 5 minutes will be given to the audience for questions.

The presenter must necessarily be one of the authors, as indicated in the submission system. It may also be presented by author and coauthor together.

6. 2 Poster Presentation

Posters must be set up at the beginning of the event activities and, after they are ready, a member from the event organization or scientific committee will inspect it.

The time and place for the Poster presentation will be set according to a specific presentation grid.

The responsibility for setting it up, fixing and removing posters lies with the author.

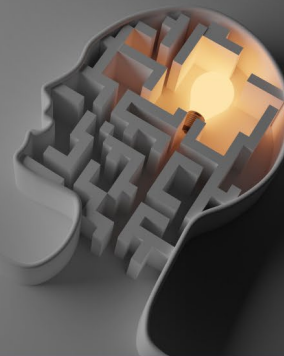
The presenter must necessarily be one of the authors, as indicated in the paper submission system. Poster presentation by third parties (non-authors) is prohibited.

The presentation time should not last longer than **40 minutes**. Authors must remain in the location where the poster is fixed.

All presentations that have been submitted for this modality will be exhibited during the entire event (the author's presence out the date and time for which it has been scheduled, however, is not necessarily required).

Posters must be strictly designed according to the NBR 15437 norms:

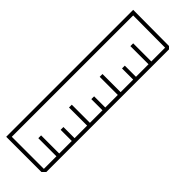
- **Title and subtitle (if any)** must appear at the top of the poster. Subtitle must be typographically differentiated from the title or even separated by a colon (:).
- **Authors' full name** must appear right below the title.
- **Additional information:** name of the institution of origin, city, state, country, e-mail address, etc.



- **Abstract in the text primary language:** it must concisely highlight objectives, methodology, and outcomes that have been achieved, not exceeding 100 words.
- **Keywords in the text primary language:** words or terms taken from the text to represent its content. They should appear below the abstract, preceded by the expression "Keywords", separated from each other by a period and also ended up with a period.
- **Content:** central ideas in the form of text, tables, or illustrations. The use of direct quotations and footnotes should please be avoided.
- **References (according to NBR 6023/2002).**

Poster Presentation:

It should be exhibited in a printed canvas poster format.



DIMENSÕES:

- Width - 0.60m up to 0.90m
- Height - 0,90m up to 1,20m

Nota: it must be legible to read from a distance of at least 1 meter.

POSTER TEMPLATE:

<http://www.simpósio.cpscetec.com.br>

6. 3 Author's and coauthor's certification

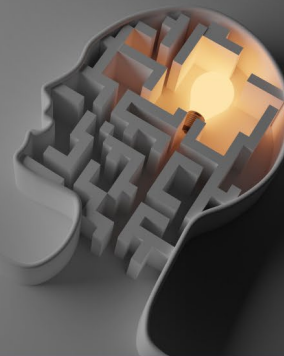
Authors and coauthors will be certified based upon their paper presentation, considering the following arrangement:

- Paper presentation - **10 hours certification.**
- Poster presentation - **10 hours certification.**

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Each spoken synchronous presentation held online will be recorded in a platform yet to be defined as long as these presentations last. The poster presentation, on the other hand, will proceed according to the rulings indicated in item 6.2, in this **REGULATION**.

7. OF THE PUBLICATION IN THE EVENT JOURNALS

A word format full paper version must be submitted between April 11th, 2023, and April 28th, 2023, at the website:

<http://www.simposio.cpscetec.com.br>

so it might be published in the event journals.

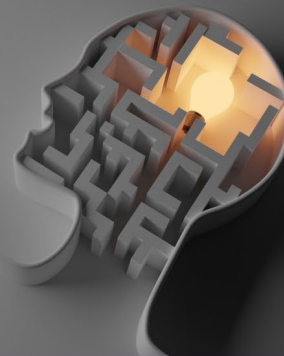
Once the full paper version is authorized for publishing, it will be subjected to technical review, as well as layout, plagiarism, and self-plagiarism background checks.

If plagiarism and/or self-plagiarism is detected, the article will be excluded from the publication.

Electronic articles will feature in the event journals, and be released for reading in the Digital Repository of SEMTEC, at: <http://www.simposio.cpscetec.com.br/>, after the event, on a date yet to be defined by the Organizing Committee.

8. THE COORDINATING COMMITTEES

The Event Coordinators are responsible for gathering both the organizing committee and the technical-scientific committee. Event coordinators have also idealized the scientific standards for the 10th SEMTEC and its theme.



8.1 Organizing Committee

The Organizing Committee is responsible for the overall organization of the event. It is made out of teachers and administrative officers from many branches of Centro Paula Souza: *Cetec, Cesu, Graduation Degree Studies, Extension and Research Unit and Arinter.*

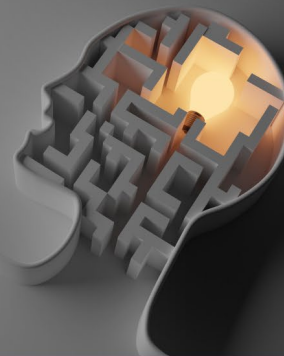
8.2. Technical-Scientific Committee

The Technical-Scientific Committee is responsible for evaluating all papers submitted for presentation in the event. It is formed by professors who keep a strong bond to Centro Paula Souza and other international Universities appointed by the Organizing Committee.

Both Organizing and Technical-Scientific Committees are in charge of designating the Evaluation Committee.

9. GENERAL GUIDELINES

- 9.1. La Comisión The Technical-Scientific Committee will not be held responsible for the incomplete applications of those who eventually fail to submit their articles before the deadline or for any other technology matter whatsoever, such as poor internet or cable connection, data package services, and device malfunction or management.
- 9.2. All communication between authors and the organizers of the event will occur through the website and/or the e-mail registered in the SEMTEC system. That includes the submission of papers.
- 9.3. Schedule and other important information to join the symposium can be found at the event webpage.
- 9.4. Messages regarding the article evaluation status will be sent to the applicant through the same e-mail address that was registered on the SEMTEC platform.



- 9.5. Examiners from the technical-scientific committee will have their assessment respected and their evaluation is absolute, because it will not be allowed to appeal over their decision, considering that the paper presentation aspects had already been settled by the terms of this REGULATION.
- 9.6. Authors who do not submit their papers according to the 10th Symposium on Secondary, Technical and Technological Education program will not have their article published in the event journals and, consequently, these authors will not receive a participation certificate.
- 9.7. Cases that eventually were left out of this REGULATION will be subjected to further analysis of the Technical-Scientific and Organizing Committee of the 10th Symposium on Secondary, Technical and Technological Education, and its decision will be considered final.

EVENT COORDINATION

10th SEMTEC 2023

Symposium on Secondary, Technical
and Technological Education